

NCARF ANNUAL TRAINING CONFERENCE

General Information



The North Carolina Association of Rehabilitation Facilities (NCARF) is pleased to invite you to participate as an exhibitor and sponsor for NCARF's Annual Training Conference. This conference is a great opportunity to provide support and network with Community Rehabilitation Programs across the state of NC. Your generous support will help make this conference educationally beneficial to the NCARF members and the persons with disabilities that these organizations serve.

About the North Carolina Association of Rehabilitation Facilities

NCARF Creates Employment Solutions

The North Carolina Association of Rehabilitation Facilities (NCARF) is a professional organization dedicated to assisting its member community rehabilitation programs in the provision of services to individuals with disabilities. NCARF is composed of members representing thirty-five of North Carolina's community rehabilitation programs. Functioning as the unified voice of community-based rehabilitation programs, NCARF is dedicated to ensuring that citizens of North Carolina are aware of the services provided by its members.

"The mission of the North Carolina Association of Rehabilitation Facilities is to act on behalf of members in maximizing opportunities for persons with barriers to employment and independence."

Hotel Reservations

Call the Hawthorne Inn at 800-972-3774 ask for NCARF's rate of \$83 per night (includes breakfast). This **discounted** room rate is available the nights of Sept 29 – Oct. 1. Be sure to reference the North Carolina Association of Rehabilitation Facilities (NCARF) to receive the group rate. The discounted rate will be extended until **Sept. 15, 2009**. After this date reservations will be accepted on a space available basis and may not be eligible for this rate.

Exhibiting Information

Every effort has been made to maximize interaction between exhibitors and meeting attendees. All breaks and day meal functions will be held in or near the exhibit location. An Awards Luncheon will be held Thursday afternoon, October 1. Each vendor will be individually recognized.

Exhibit Booth Information: The exhibits will be table top displays and will consist of a skirted 6ft table and chairs. Priority space assignment will be determined by sponsorship level, and the order in which paid applications are received.

Deadline for the receipt of exhibit space application and payment is September 15. Space is limited to 10 exhibitors. All exhibit space must be paid for prior to the conference.

Reserving an exhibit booth guarantees the exhibiting company registration for one booth representative. Additional company representatives or guests of the representatives may be registered for an additional fee of \$90.00 per person.

ANTICIPATED AGENDA

Wednesday, September 30

10:00 am – Golf tournament at local course

5:00 pm – BOD meeting at Hawthorne Inn

Thursday, October 1

8:30 am – 4:45 pm Educational Workshops

6:30 pm – 10:00 pm Reception: Dinner/Dancing

Friday, October 2

8:30 am – 9:00 am Regional Meetings

9:00 am – 10:00 am VR Update

10:00 am – 11:00 am Mental Health Update

11:00 am- 12:00 pm NCARF Membership Meeting

Sponsorship Levels

Exhibitor—\$400

- Registration for one representative from your company at the Annual Training Conference (Fall 2009)
- Receives recognition in conference attendance directory
- Company recognition during conference

Industry Membership - \$500

- Two representatives from your company listed on the NCARF weekly news update mailing list.
- Twice per year NCARF mailings for approved material
- Registration for one representative at NCARF's Annual Training Conference (Fall 2009)
- Listing in the NCARF New Member Welcome letter
- Link from www.ncarf.com to your company's website
- Member registration rates for all NCARF events such as the Annual Training Conference (Fall 2009), Annual Leadership Forum (Spring 2010), Annual Training Course (Winter 2010).
- Discounted Exhibit Fees for NCARF's Annual Training Conference (Fall 2009) - \$300.00

Bronze - \$800

- Industry Membership—see industry membership benefits above
- Special recognition at all NCARF Regional meetings & events
- Business Card Advertisement in the Annual Training Conference (Fall 2009) Conference Program

Silver - \$1,000

- Industry Membership
- Special recognition at all NCARF Region meetings & events
- Quarter Page Advertisement in the Annual Training Conference (Fall 2009) Final Program
- Registration for one representative at NCARF's Annual Training Conference (Fall 2009)
- Booth space at the Annual Training Conference (Fall 2009)
- Member registration rate for additional company representatives to the Annual Training Conference (Fall 2009)

Gold - \$2,000

- Industry Membership
- New member welcome opportunity - Opportunity for your company to put a promotional item (ink pen, note pad etc.) in the membership welcome letter. (Size and weight restrictions will apply.)
- Booth space at the Annual Training Conference (Fall 2009)
- Registration for two representatives at NCARF's Annual Training Conference (Fall 2009)
- Special recognition at all NCARF Regional meetings & events
- Half Page Advertisement in the Annual Training Conference (Fall 2009) Conference Program

Platinum - \$2,500

- Industry Membership
- NCARF Weekly Update* sponsorship – The Association's weekly electronic newsletter (52 weeks). Your company logo and link will appear, you may also offer NCARF approved company announcements for distribution .
- New member welcome opportunity - Opportunity for your company to put a promotional item (ink pen, note pad etc.) in the membership welcome letter. (Size and weight restrictions will apply.)
- Special signage acknowledging sponsorship level at the Annual Training Conference (Fall 2009), Annual Leadership Conference (Spring 2010) and Annual Training Course (Winter 2010.)
- Registration for two representatives at NCARF's Annual Training Conference (Fall 2009)
- Booth space and attendance for two representatives at the Annual Training Conference (Fall 2009)
- Recognition at all NCARF Regional meetings & events
- Full Page Advertisement in the Annual Training Conference (Fall 2009) Conference Program
- Automatic Sponsorship and Recognition at NCARF Golf Tournaments – two representatives may play as part of this sponsorship, any additional golfers may play at a discounted rate. (Fall 2009 & Spring 2010)
- Registration for one representative to the Annual Training Course (Winter 2009) and Annual Leadership Forum (Spring 2010.)

Advertising Opportunity

If you are interested in Advertising Opportunities at the NCARF Annual Training Conference 2009, please complete this form. Company advertisements will appear in the NCARF Annual Training Conference Program. All material for reproduction (business card, verbiage, artwork) must be turned in by September 10th. Please email all material to Michelle Eggleston at meggleston@firstpointresources.com.

Advertising Level

- | | | | |
|---|--------------|--|--------------|
| <input type="checkbox"/> Business Card | \$40 | <input type="checkbox"/> Half Page | \$60 |
| <input type="checkbox"/> Full Page | \$100 | <input type="checkbox"/> Full Back Page | \$200 |

Company _____

Billing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Website _____

Please make all checks payable to NCARF. Return this form and payment to the following address:

NCARF

PO Box 1658

Boone, NC 28607

Exhibitor & Sponsor Registration Form

Company _____

Billing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Website _____

Company Representative _____

Address (if different from above) _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Website _____

Guest/Spouse _____ (requires an additional fee of \$90)

Additional Company Representative _____ (requires an additional fee of \$90)

Address (if different from above) _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Website _____

Guest/Spouse _____ (requires an additional fee of \$90)

Sponsorship Level:

- Exhibitor - \$400 Industry—\$500
- Bronze - \$800 Silver - \$1000
- Gold - \$2000 Platinum - \$2500

Payment Information:

Please make checks payable to NCARF.

Total of \$ _____ includes: _____

Mail this form with payment to NCARF, PO Box 1658, Boone, NC 28607

Will you need electricity in your booth? Yes No

Will you participate in door prize drawings? Yes No

Questions? Contact Michelle Eggleston at meggleston@firstpointresources.com or 919-863-9486.